**CRAIG R. HARRIS**

**20791 Garden Gate Dr..**

**Cupertino, CA. 95014**

**Phone (408) 830 4864**

**Email:lessvexing@outlook.com**

OBJECTIVE

To obtain a position as a Material Handler utilizing my skills in warehouse and

assembly. To provide a high level of professionalism, commitment, and hard work.

**EDUCATION**

Foothill College Los Altos, CA

General Education Completed Four Quarters

Andrew Hill High School San Jose, CA

High School Diploma June 1986

**PROFESSIONAL EXPERIENCE**

**Forklift operator / Order Puller**

**Slakey Brothers inc. San Jose CA**

**07/2016 - 03/2018**

Drove stand-up fork lift usually,

Pulled orders for Hvac contracters & Plumbers

**Shipping & Receiving Clerk**

**Ace Seal LLC San Jose,CA**

**01/2011- 06/2016**

Received all incoming shipments Matched to sales orders to the customers

Inventory control / cycle counts, inventory ajustments when needed

International shipping quite often

**Material Handler**

**Wolfe Engineering Campbell, CA**

**06/1999 – 01/2011**

Responsible for inventory control, stocking production materials, and cycle counting.

Received parts and entered part information into an inventory database.

Operated forklifts and kitted for assembly

**Warehouse Supervisor**

**Floor Seal Technology Santa Clara, CA**

**07/1990 – 05/1999**

Maintained all stock and entered information on the inventory database.

Placed equipment orders for the work crews.

Staged materials.

Responsible for all the facets of shipping and receiving.

**SKILLS**

Computer Operating System: Windows 95/98 and XP

Software Programs: Custom Warehouse/Inventory Database, Microsoft Office,

Internet Explorer, Adobe Acrobat, Adobe Image Ready, and Adobe Photoshop.

Warehouse Supervisor, Construction Laborer, Bobtail Truck Driver,

Machine Operator, Swimming Pool Construction, and Forklift Operator